

MONTANA AIR NATIONAL GUARD OFFICER SCREENING BOARD CHECKLIST

NAME (Last, First) _____

*DOCUMENTS REQUIRED FOR BOARD REVIEW (see attached for examples):

TAB A ___ Letter of Intent*

TAB B ___ Resume*

TAB C ___ AFOQT Results*

TAB D ___ College Transcripts*

TAB E ___ List of top 3 desired AFSC job preferences (may use last page of AF Form 24)*

TAB F ___ AF Form 2030, USAF Drug & Alcohol Abuse Certificate*

TAB G ___ AF Form 24*

In addition to the above documents, the following is required For Current Enlisted Members

TAB H ___ Current Report on Individual Personnel (RIP) sheet from vMPF*

TAB I ___ AF Fitness Test Results (must be current & passing)*

TAB J ___ Letter of Recommendation from Squadron or Flight Commander

***Packages will be arranged and consolidated into a single PDF format IAW with this guide

**PDF File name should be: OSBXX-X_LAST NAME_FIRST INITIAL (Example: OSB21-1_DOE_J)

**Email packages to the following address: maureen.maphies.1@us.af.mil
megan.olson.6@us.af.mil and caressa.hewitt@us.af.mil

**Email Subject Line should be: OSBXX-X (Example: OSB21-1)

**NOTE: Failure to submit a complete package may result in disqualification to meet the board