



Joining Montana Air National Guard Guide

STATE TO STATE TRANSFER

Step 1: Have you notified your old Unit?

Name: _____
 Losing State: _____
 FSS POC: _____
 Losing ROM: _____

Are you on a bonus? Yes/No
 (Circle One)
 Current AFSC: _____
 Are you retraining?: Yes/No

Step 2: Contact Gaining Retention Office Manager (ROM)

MSgt Nik Asmussen (MTANG ROM)
nikolas.asmussen@us.af.mil

406-791-0287

Step 3: Complete Needed Documents and send to MTANG ROM

- Montana's required documents to transfer in are as follows:
- **AF FORM 1288**
 Follow Losing State Guidance on who can Sign this form. Contact losing ROM for help
- Medical Currency via Losing Med SQ/Group (AF FORM 422)
- Current on Fitness Assessment
- Copy of RIP from VMPPF
- Losing State Incentive Records may be required (Cash Contract, AF 2096, ect)

Step 4: Schedule Enlistment via ROM Coordination.

Step 5: Project Loss to old state via FSS by sending DD FORM 4 and AF 1288 to FSS POC.

Montana Air National Guard Retention Office Manager (ROM) Contact Information:

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